

**REGULAR MEETING MINUTES**  
**TOWN COUNCIL OF THE TOWN OF WEBER CITY, VIRGINIA**

The Town Council of the Town of Weber City met in a Regular Meeting Session at **7:00 p.m. on Tuesday, March 19, 2024**. The meeting was held in the assembly room of the Weber City Town Hall. The meeting was called to order by **Mayor Justin Addington**, and opened with Prayer by **Eileen Deckard, Council Member**. The Pledge of Allegiance was led by: **Mike Carrico, Town Attorney**, and joined by all in attendance.

**PRESENT:**

Mayor:	Justin M. Addington
Town Attorney:	Michael Carrico
Council Member:	Eileen Deckard
Council Member:	Jeff Flanary
Council Member:	Derek Percy
Council Member:	Zackary Salyer (arrived at 7:13 pm)
Council Member:	Teresa Tilson
Council Member:	Wendell Tipton
Others:	Jesse Jones - Police Officer, Rhonda Neeley - Treasurer, Penney Capps - Clerk

**ABSENT:** None (council member Zackary Salyer arrived at 7:13 pm, the total of votes reflects this)

**APPROVAL OF MINUTES and FINANCIAL REPORT:**

Motion to accept the **February 20, 2024 Regular Meeting Minutes** was made by **Teresa Tilson**; seconded by **Jeff Flanary**.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

Motion to accept the **February 2024 Financial Report**, was made by **Teresa Tilson**, seconded by **Derek Percy**.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions (skipped the vote on this by oversight, but was revisited and voted by Council)

**Mayor Report and Comments: (given by Justin Addington)**

Nothing new to report.

**Old Business:**

None at this time. Renovations discussion has been postponed to a future meeting, after an additional bid is received from a contractor.

**NEW BUSINESS:**

Town Attorney, Mike Carrico, explained that during the recent audit, it was discovered that an item was left out of the printed, certified minutes from the Council meeting of November 15, 2022. The item discussed by Council was to honor a 25% discount applied to the primary residence Property Tax of a 100% disabled Veteran, as approved by the Scott County Commissioner of Revenue's office. The discussion included in the audio of that meeting, concluded with a motion by Robert Hammonds, seconded by Greg Smith. A correction needs to be made to the November 15, 2022 minutes. A motion to correct the November 15, 2022 minutes to reflect that information and approved vote was made by Teresa Tilson, seconded by Eileen Deckard. Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

**Adjustment to the General Ledger Line items for FY2023-24**  
(presented during the Finance Committee Report )

A motion to adjust the **FY2023-24** annual budget due to Trash Service voted no longer a Town service, for the following:

Remove REVENUE in the amount of \$120,000.00 line item 001-000-4300 – Refuse Collection \$25 per month.

Remove EXPENSES in the amount of

\$25,000.00 Capital Outlay – 001-750-8590 – Street Repair

\$50,000.00 Capital Outlay – 001-566-8590 – Refuse

\$45,000.00– 001-566-6300 - Garbage Contracted Services

was made by Teresa Tilson, seconded by Eileen Deckard, further explained by Treasurer, Rhonda Neeley.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

**Request for Quotes for Town Hall Parking Lot Repair**

A motion was made by Jeff Flanary to get quotes for the Town Hall parking lot repair/re-seal, and re-striping, seconded by Derek Percy.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

**Letter to SCPSA Regarding Road Repair Timeline**

A motion to send a letter to the Scott County Public Service Authority (PSA) asking for a timeline on expected street repairs, from their project of improving water/sewer lines throughout Town was made by Wendell Tipton, seconded by Zackary Salyer.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions

**Legal Affairs – by Attorney Mike Carrico**

Town Attorney, Mike Carrico, has provided the Council with a draft of the Noise Ordinance as voted on by Council at the February 20, 2024 meeting and a draft of the Restraining of Dogs Ordinance as voted on by Council at the February 20, 2024 meeting, that now requires the Council to set a Public Hearing regarding those ordinances.

He has also provided a Resolution for the Virginia Local Government Investment Pool (LGIP) Account (voted to participate in during the October 18, 2022 meeting) that needs to be executed by the Mayor and Town Clerk to carry out the next step of that investment.

**Committee Reports:**

***ARPA Committee Report: Teresa Tilson and Zackary Salyer***

Nothing to report at this time. Still looking at opportunities to allocate the funds for before the deadline at the conclusion of 2024.

***Finance Committee Report: Teresa Tilson and Wendell Tipton***

The Finance Committee made a suggestion to vote to use up to \$100,000.00 from the Town's savings if additional funds are needed in paying for the cost of hiring two new police officers. The Police Department's FY23-24 original budget only reflected funds to cover a total of 3 full time officers. Chief Harding plans to hire two new full time officers in time to attend the Police Academy class beginning April 5, 2024, creating a total of 4 full time officers. Mike Carrico questioned if the funds were available for such a transfer. Tilson stated the funds were available in savings and were not restricted ARPA funds. These funds would be used if needed in the event that all of the \$95,921.48 currently available in the total Police Department budget has been exhausted. Eileen Deckard commented that the funds should already be allotted for this purpose. Derek Pearcy asked if Teresa Tilson was making this in the form of a motion, she said yes. The motion was made by Teresa Tilson, seconded by Derek Pearcy. Before the final vote was received from the remaining Council members, Zackary Salyer, council member, arrived and asked for clarification on the item being voted on. Much discussion ensued from each of the Council members when the motion was repeated. Jeff Flanary stated that he was not ready to vote on the distribution of the additional \$100,000 yet. He asked that the Council revisit this at the next meeting, stating that the depletion of the entire \$95,921.48 was highly unlikely within the next 30 days. Eileen Deckard asked if the FY2023-24 budget had been reduced to only cover 3 full time officers, and why, if we have always had at least 4 full time officers. Derek Pearcy stated that he was ok with waiting until the next meeting to vote on any needed funds. Town Attorney, Mike Carrico, stated that money used must be clarified in a General Ledger account and used for that specific purpose. Eileen Deckard stated that the Council needs to have a more active role in how the money is being spent, voting for those extra items as they present themselves. Zackary Salyer asked if it would affect the hiring of the two new officers if the transfer of funds was not voted on tonight. Jeff Flanary answered "no", and stated if the Chief needs more money regarding the hiring of these two officers, we can vote on that at the next meeting. Again, Eileen Deckard stated that the Council needs to take a more active role in reviewing the finances, because it is the Council's job. Teresa stated that the idea behind the motion is to have it available if needed feeling it is imperative to get these two new officers. Mayor, Justin Addington, clarified that the motion is not to move the \$100,000 at this time, losing interest in the investment account, but voting to make it available if needed without calling for a Special Meeting. The Council questioned who would have the authority to spend that money, and all agreed that it would be up for approval from the Council anyway. Discussion was concluded realizing that the Town has enough money to cover any needed expenses as they come up, and if any General Ledger line items go over budget, the Council will vote at that time to adjust the budget accordingly. Mayor Addington, commended the Finance Committee for researching the need and presenting the idea of behalf of the Town, also realizing that further votes would be required at a future date. Teresa Tilson then withdrew the motion concluding the Finance Committee report.

**Maintenance Committee Report: Jeff Flanary and Derek Pearcy**

Jeff Flanary suggested some work be done on the Town Hall parking lot. In the winter, the asphalt was damaged during snow removal and now requires repair. He asked the Council to consider gathering quotes for repair/re-seal/re-stripping the Town Hall parking lot, with special detail being made to clearly create and mark handicapped parking areas. *(a motion was made for this, and recorded under New Business)*

He also noted several street lights in Town not working and will provide a list to office personnel for repair.

Wendell Tipton brought to the attention of the Council several roads within Town that now require repair due to the Scott County Public Service Authority (PSA) working on the water/sewer lines in town. He has provided a list of locations, and requests that a letter be sent to the PSA asking when to expect those repairs will be done to the streets. *(motion for this is recorded under New Business)*

**Personnel Committee Report: Eileen Deckard and Derek Pearcy**

Items to be discussed in Closed Session.

**Planning Committee Report: Eileen Deckard and Zackary Salyer**

Eileen Deckard said that they are working on the Zoning project. Just recently, it was discovered that there is some zoning guidelines stated in the Town Charter, and they are currently reviewing that existing information to go along with the new.

Jeff Flanary asked the Planning Committee for clarification on the Town of Weber City corporate limit. Specifically asking about possible annexation of the stretch of US 23 from the river bridge to the state line, which is currently Scott County property. Annexation would allow improved Law Enforcement coverage, street lights for safety in a currently not well lit area, aside from the possible revenue the Town could receive from those businesses. He asked for this item to be under consideration since there is a new Scott County Board of Supervisors, to approach regarding annexation.

**Street Committee Report: Jeff Flanary and Wendell Tipton**

Mayor Justin Addington informed the street committee he had received a text regarding a traffic calming request for an autistic resident that resides on Wilmeth Street, and asked if they could look into the matter. Perhaps signage and speed tables to be installed in the area.

**Police Department Report:**

Jesse Jones made comments in the absence of Chief Harding who is on Paternity leave due to the birth of his child. He noted that the Chief's family is all doing well. He said that Chief Harding sent his report to the Council by email and could be contacted if anyone had any questions.

**Fire Department Report:**

Matt Ison gave an update for the Fire Department, he included a copy of their call log from last year to the Council. He also stated that other towns include money in their

budgets to benefit the Volunteer Fire Department and requested that the Town of Weber City Council also consider adding the Fire Department to their FY2024-25 budget.

Some of the Council members inquired about the projected date, the WCVFD plans to be moved to their new location, and vacating the Town property located at Roland Street. The Council also asked if they would be welcome to attend the WCVFD Board meetings. Before the Fire Department can relocate, garage bay doors must be installed for the trucks, and they are an expensive item.

**Public Comment:** Opened: 7:57pm Closed: 7:57 pm  
No one present for comment.

### **CLOSED SESSION**

A motion to enter INTO Closed Session to discuss legal and personnel issues was made by **Zackary Salyer**, Council member. Seconded by **Derek Percy**, Council member.

Motion passed with **6** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions, **0** Vacant

A motion to go OUT of Closed Session and back into Regular Session was made by **Zackary Salyer**, and seconded by **Teresa Tilson**.

Motion passed with **6** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions, **0** Vacant

### **CERTIFICATE OF CLOSED SESSION**

The Mayor, Council Members, and the Town's Attorney entered into Closed Session. A motion to certify that only lawfully exempt matters, for which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Mayor and Council members, was made by **Zackary Salyer**, Council member, seconded by **Teresa Tilson**, Council member, and roll call vote made with these **6** members voting "AYE" were: Eileen Deckard, Jeff Flanary, Derek Percy, Zackary Salyer, Teresa Tilson, and Wendell Tipton.

Voting "NAY" were: **0** with **0** Absent

### **ACTION FROM THE CLOSED SESSION: (Part 2 at the 1 minute mark)**

A motion was made by **Derek Percy** and seconded by **Teresa Tilson**, to hire two new police officers for the Town of Weber City, Scottlin K. Baker and Matthew C. Hall, at a salary rate of \$18.30 per hour with an effective date of April 1, 2024.

Motion passed with **6** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions

A motion was made by **Eileen Deckard** and seconded by **Zackary Salyer**, to schedule a public hearing, Tuesday, April 16, 2024 at 6:30 pm to adopt a Noise Ordinance for the Town of Weber City.

Motion passed with **6** voting AYE, **0** voting NAY, **0** ABSENT, **0** Abstentions, **0** Vacant

A motion was made by Teresa Tilson and seconded by Wendell Tipton to schedule a public hearing, Tuesday, April 16, 2024 at 6:30 pm to adopt a Restraint of Dogs Ordinance for the Town of Weber City.

Motion passed with 6 voting AYE, 0 voting NAY, 0 ABSENT, 0 Abstentions, 0 Vacant

A motion was made by Zackary Salyer and seconded by Eileen Deckard to switch our GPS Fleet monitoring system to Verizon and to install it on the current Town use vehicles.

Motion passed with 5 voting AYE, 0 voting NAY, 0 ABSENT, 1 Abstentions

A comment was made by Teresa Tilson that the Council needs to discuss the policy on Maternity and Paternity leave and since it is not legal to discuss in open session, requested that it be discussed at the next Council meeting. Eileen Deckard commented that that policy already exists within the Employee Handbook.

**ADJOURNMENT:**

A motion to adjourn was made by **Zackary Salyer**, seconded by **Eileen Deckard**.

Motion passed with 6 voting AYE, 0 voting NAY 0 ABSENT, 0 Abstentions, 0 Vacant

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**Mayor: Justin Addington**

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**Town Clerk: Penney C. Capps**