

**REGULAR MEETING MINUTES**  
**TOWN COUNCIL OF THE TOWN OF WEBER CITY, VIRGINIA**

The Town Council of the Town of Weber City met in a Regular Meeting Session at **7:00 p.m. on Tuesday, April 16, 2024**. The meeting was held in the assembly room of the Weber City Town Hall. The meeting was called to order by **Mayor Justin Addington**, and opened with Prayer by **Eileen Deckard, Council Member**. The Pledge of Allegiance was led by: **Mike Carrico, Town Attorney**, and joined by all in attendance.

**PRESENT:**

Mayor:	Justin M. Addington
Town Attorney:	Michael Carrico
Council Member:	Eileen Deckard
Council Member:	Derek Percy
Council Member:	Zackary Salyer (out of town – joined by facetime)
Council Member:	Teresa Tilson
Council Member:	Wendell Tipton
Others:	Jesse Jones - Police Officer, Rhonda Neeley - Treasurer, Penney Capps - Clerk

**ABSENT:**

Council Member:	Jeff Flanary (working)
Police Chief:	Donald Harding, III (medical)

**APPROVAL OF MINUTES and FINANCIAL REPORT:**

Motion to accept the **March 19, 2024 Regular Meeting Minutes** was made by **Teresa Tilson**; seconded by **Eileen Deckard**.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

Motion to accept the **March 2024 Financial Report**, was made by **Wendell Tipton**, seconded by **Zackary Salyer**.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

**Mayor Report and Comments:**

The Mayor, Justin Addington, asked for a motion to go directly into Closed Session at the beginning of the meeting, to discuss personnel issues.

**CLOSED SESSION**

A motion to enter INTO Closed Session to discuss legal and personnel issues was made by **Derek Percy**, Council member. Seconded by **Teresa Tilson**, Council member.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

A motion to go OUT of Closed Session and back into Regular Session was made by **Derek Percy**, and seconded by **Wendell Tipton**.  
Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

### **CERTIFICATE OF CLOSED SESSION**

The Mayor, Council Members, and the Town's Attorney entered into Closed Session. A motion to certify that only lawfully exempt matters, for which the closed meeting was convened, were heard, discussed, or considered in the meeting by the Mayor and Council members, was made by **Derek Percy**, Council member, seconded by **Teresa Tilson**, Council member, and roll call vote made with these **5** members voting "AYE" were:

Eileen Deckard, Derek Percy, Zackary Salyer, Teresa Tilson, and Wendell Tipton.  
Voting "NAY" were: **0** with **1** Absent (Jeff Flanary)

### **ACTION FROM THE CLOSED SESSION:**

A motion was made by **Zackary Salyer** and seconded by **Derek Percy**, for all new hire Weber City Police officers, attending the Police Academy, to receive a \$25.00 per diem for meals while at the academy. Effective April 16, 2024 until their final day at the academy.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

A motion was made by **Derek Percy** and seconded by **Teresa Tilson**, to hire Carl "Frank" Tittle as the Weber City Public Works Department employee, at a rate of \$16.00/hour, full time with a 40 hour work week, 8 am to 4 pm Monday through Friday. His starting date would be as soon as possible, and have a 6 month probationary period. Benefits will begin date of hire per Town policy. He will report to the Mayor regarding day to day items. The Town Treasurer and Town Clerk will be facilitators for daily operations. He will work out of an area located in the lower floor of Town Hall, and use the 2014 Ford F150 truck (previously utilized by the Police Department – now outfitted for Public Works use) to perform necessary tasks.

Motion passed with **5** voting AYE, **0** voting NAY, **1** ABSENT, **0** Abstentions

The Mayor then asked if there were any additional motions from Closed Session. Being none, he proceeded directly into Regular Meeting Session beginning with Old Business.

### **Old Business:**

The Council asked for a brief update regarding the recent audit, but no official report has been received yet from the auditors.

Town Hall Parking Lot Paving

A motion was made by Teresa Tilson, seconded by Derek Percy to approve the bid for the Town Hall Parking Lot Paving Project to Fuller Paving, for the amount of **\$11,984.00**. This will be an ARPA expense.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

Administrative Offices New Flooring

A motion was made by Eileen Deckard, seconded by Teresa Tilson to approve the bid from Winegar's Floorcovering, in the amount of **\$2,839.91** for new laminate flooring for the two Administrative Offices in Town Hall. This will be an ARPA expense.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

The Council asked for an update of the Security Camera Project. As of April 12, 2024, three cameras have been installed in the upper level of Town Hall. Matt Bright is awaiting direction for the location of the 5 remaining cameras. Most of them, if not all, will be installed outside or in the Police Department located in the lower level of Town Hall. The Town Attorney, Mike Carrico, stated that those decisions fall under the Mayor's responsibility for day-to-day operations.

**NEW BUSINESS:**

A motion was made by Derek Percy, seconded by Eileen Deckard to move the Regular Meeting of the Weber City Town Council from Tuesday, May 21, 2024 to Tuesday, May 14, 2024 per Town Attorney request.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

**Legal Affairs – by Attorney Mike Carrico**

Town Attorney, Mike Carrico, previously spoke with John Kilgore regarding the Town's interest in developing the Bray Farm property at the edge of town, and has agreed to attend the May Council Meeting to do a presentation about that property's current status.

Also, Mike noted that all Town vehicles must be present on the date of installation for the new GPS systems for Police cars and Public Works, to avoid additional installation charges. Once the equipment is received a date will be set, and the GPS systems will be installed on all Town owned vehicles.

Mike Carrico also requested that the Council vote to change the May Council Meeting from May 21, 2024 to an earlier date, May 14, 2024 since he will be out of town.

**Committee Reports:**

***ARPA Committee Report: Teresa Tilson and Zackary Salyer***

Nothing to report at this time. Still looking at opportunities to allocate the funds for before the deadline at the conclusion of 2024.

**Finance Committee Report:** *Teresa Tilson and Wendell Tipton*

Wendell stated that they are waiting for some additional figures before being ready to present the FY2024-25 Budget Proposal.

**Maintenance Committee Report:** *Jeff Flanary and Derek Pearcy*

Nothing new to report at this time.

**Personnel Committee Report:** *Eileen Deckard and Derek Pearcy*

Items discussed in Closed Session.

**Planning Committee Report:** *Eileen Deckard and Zackary Salyer*

Stated that they will try to get together for further discussion on these items. Committee member Zackary Salyer is currently working out of town, but will try to schedule a time to meet when he can be present.

**Street Committee Report:** *Jeff Flanary and Wendell Tipton*

Wendell Tipton, reported that they have submitted a list of repairs needed on Town streets: Pierce and Roland, and Sugarwood and Maple to discuss what can be done for the repairs.

Also, he read aloud the letter received from the Scott County Public Service Authority regarding their plan to repair Town roads damaged by the galvanized water main replacement project set to be completed by end of 2024.

**Police Department Report:**

Jesse Jones reported, in the absence of Chief Harding, that the new recruits are now in their second week at the Academy and doing well.

**Fire Department Report:**

No report at this time.

**Public Comment:** Opened and Closed by the Mayor with no one present for comment.

**ADJOURNMENT:**

A motion to adjourn was made by **Teresa Tilson**, seconded by **Zackary Salyer**. Motion passed with **5** voting AYE, **0** voting NAY **1** ABSENT, **0** Abstentions

The Town Attorney advised the Mayor to briefly call the Council back into session to adopt the new ordinances from the Public Hearing that took place earlier that evening at 6:30 pm.

The Mayor asked for a motion from the Council to adopt the Noise Ordinance as presented, and the Restraint of Dogs Ordinance as presented. The motion was made by Eileen Deckard and seconded by Teresa Tilson.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

He then entertained an additional motion to adjourn the meeting. The motion was made by Eileen Deckard, seconded by Derek Percy.

Motion passed with 5 voting AYE, 0 voting NAY, 1 ABSENT, 0 Abstentions

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**Mayor: Justin Addington**

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**Town Clerk: Penney C. Capps**